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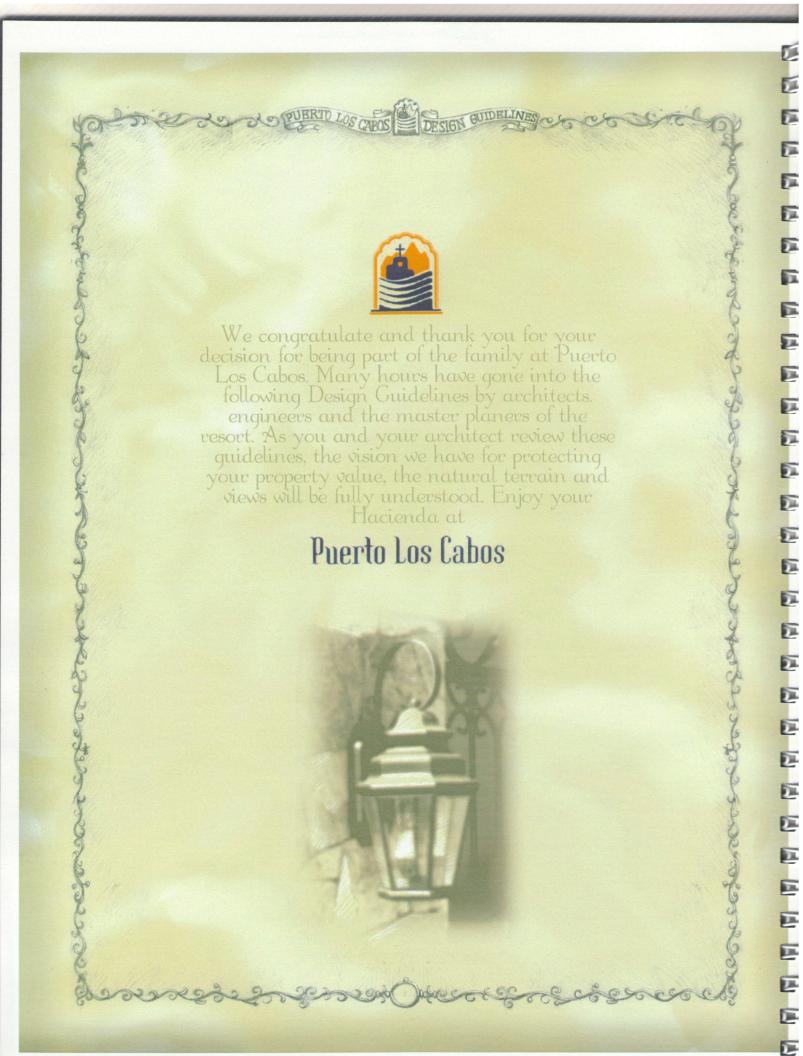
Puerto los Cabos

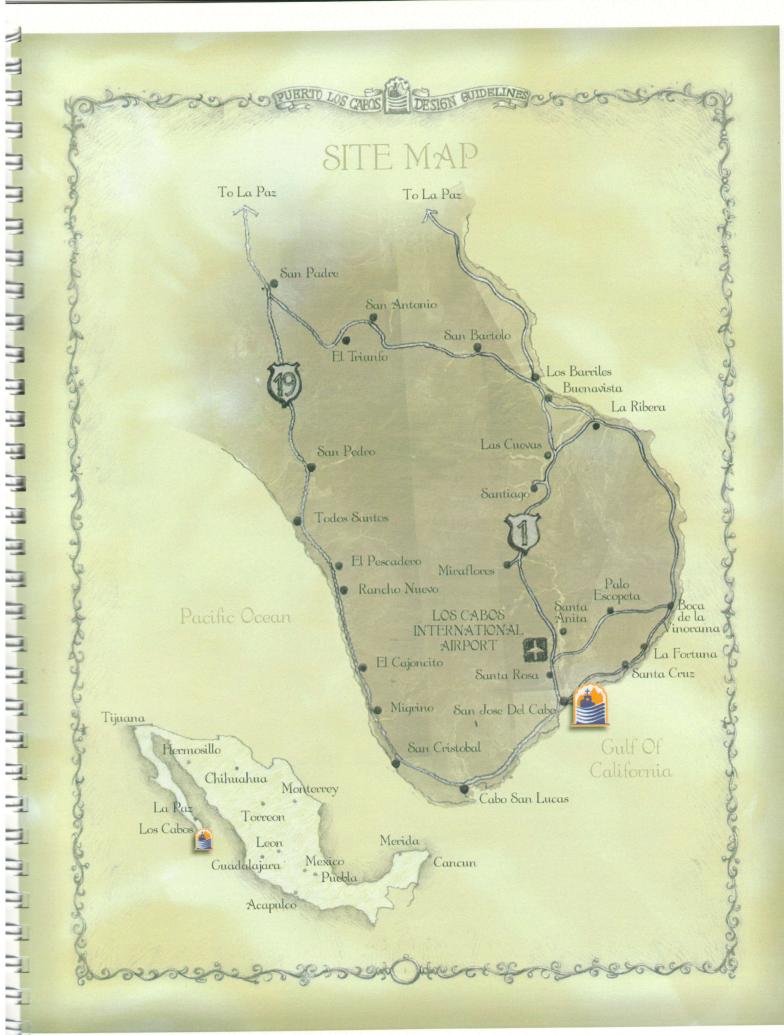
RESIDENCIAL DESIGN GUIDELINES

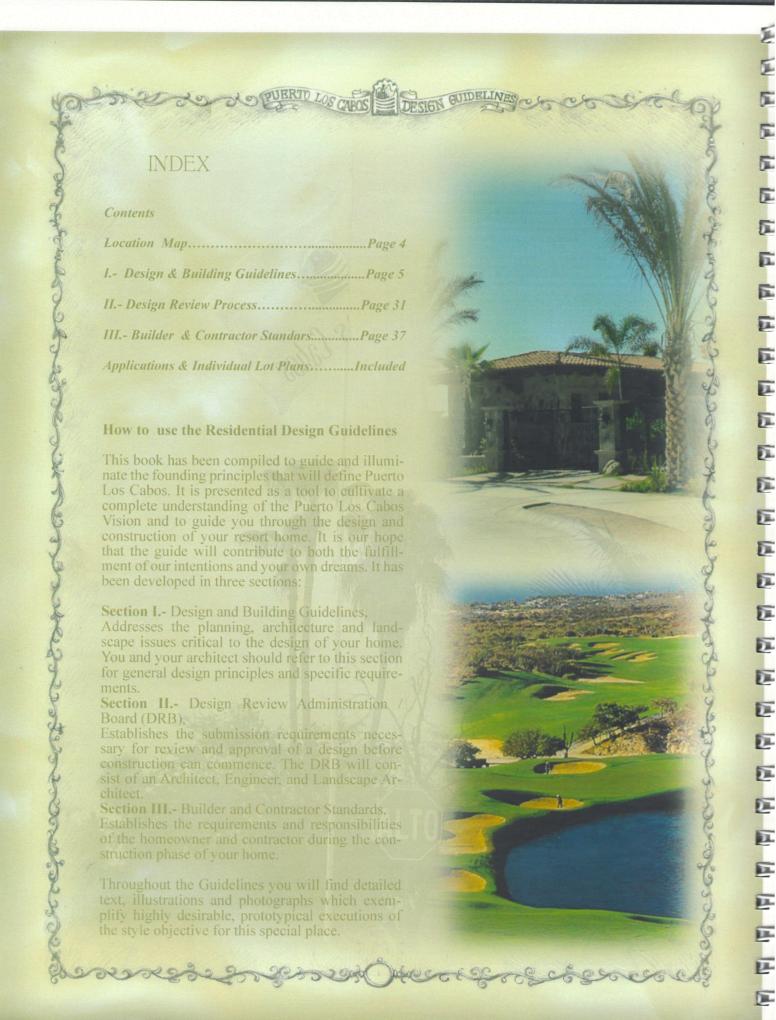
## Puerto Los Cabos

Paseo de Los Pescadores s/n Pueblo La Playita 23400 San Jose del Cabo • B.C.S. Mexico www.puertoloscabos.com

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Puerto Los Cabos North

Section I

DESIGN AND BUILDING GUIDELINES

#### Design Philosophy

The design philosophy for Puerto Los Cabos is derived from two fundamental, but compelling ideas. First, the architecture will be directly responsive to the natural elements. Secondly, the design vocabulary will strive for beauty through simplicity. It will be an honest approach where design, materials, and construction methods avoid unnecessary complexities. By adhering to these simple ideas, you will see an architecture integrally linked to the physical and cultural environment, with an elegance born form brevity, clarity and craftsmanship.

Puerto Los Cabos is a coastal environment within a desert climate; accordingly, comfortable living environment must respond to the need for shade and protection from the summer sun while promoting a desire to enjoy outdoor spaces. Provide shelter form the occasional rains but offer a place to enjoy them and withstand the affects of a saltwater environment but embrace its rejuvenating qualities. Also offer protection from storms while providing serene refuge.

The architecture at Puerto Los Cabos will be defined by elements that address these issues:

- Patios/decks will provide space for leisurely outdoor living.
- · Significant overhangs will pro-

vide shade

High ceilings and well organized plans will facilitate natural ventilation.

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These elements need to be constructed from materials that are consistent with the local vernacular, which are logical for their appointed use and serviceable against climactic forces. Also important are the methods of construction, which will be skillfully crafted, yet simple. Simplicity in materials, design and ornamentation will mark Puerto Los Cabos. These ideas are further explained within this guide. Some fundamental material and compositional notions include:

- · Restrained detailing
- Stucco finish
- · Roof types
- · Native stone walls and columns
- Decks and Patios
- Windows and doors with full trim and shutters
- Exposed wood beams and rafters
- Color schemes natural to the earth, ground and vegetation indigenous to the site.
- It is the intention of this guide to describe a philosophy that echoes the history and character of the region.
- This philosophy will preserve the richness and dignity that defines the region and celebrates the traditions of Puerto Los Cabos.





Berger Brech Cherry Cherry Colored

• Corner lots shall be deemed to have front yard setbacks off one street frontage, as defined by the DRB in consultation with owner and/or designer. Owners/designers may apply for a hardship variance with the DRB in exceptional circumstances. Each case will be considered on its individual merits and decisions will not set precedent for other buildings designs past, pending or future. Variances will be granted only if it is proven that the subject property cannot adequately conform to the current setbacks, or if conformance will cause substantial detriment to the community as a whole. Purchasers are cautioned to fully examine their proposed lot for ability to comply with setback requirements as part of normal due diligence involved with the purchase of real estate property. Lot zones

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## SITE PLANING

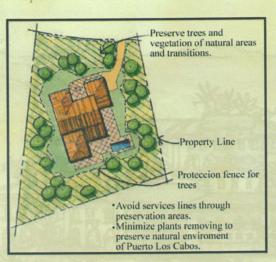
#### Site Clearing

Plant and tree recovery for site clearing is done by Puerto Los Cabos personnel only. Existing vegetation must be located, identified and protected. (See the Landscape Design Guidelines for further description).

Significant Specimen Vegetation is defined as all plant material listed as protected by the Government or has a caliper 7 cm or greater. Also to include all Garambullo, Viznaga, Viejitos and Pitaya dulce.

No trees and vegetation shall be removed which could cause disruption of natural water courses, erosion, loss of sediment or scar natural landforms.

Debris from site clearing work shall be disposed off site.



#### **Building Heights**

The intention of height restrictions is to encourage a massing of buildings that will minimize the visual impact of Puerto Los Cabos on the surrounding environment and maximize opportunities for each resident to capture the best possible vistas.

First story building heights generally may not exceed 5.0 meters with the second story maximum building height at 10 meters.

Enclosed or air conditioned space will not be allowed above the 10 meter plate height, however an open deck or walk is allowed as long as all components of the open deck or walk stay below the highest point of the roof.

Building height limits are measured from existing grade to the plate height of the highest roof and shall exclude chimneys, weathervanes and other similar decorative elements



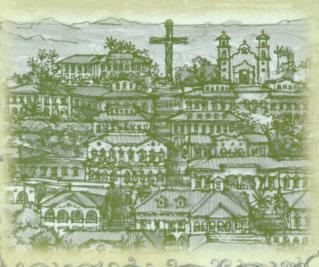
### Square meters

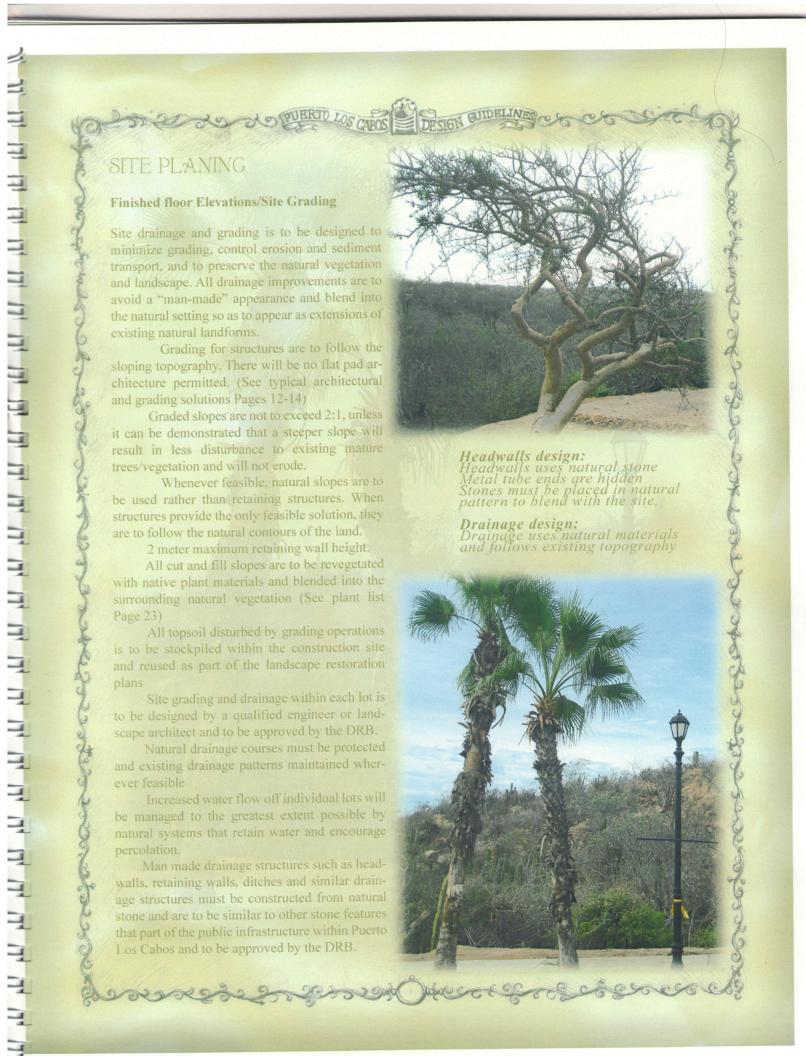
The building shall mean areas contained under the roof, including air conditioned or non air conditioned space. This does not include open decks, patios, pergolas, trellised areas and overhangs. Total square meters of building allowed is noted on individual lot inserts.

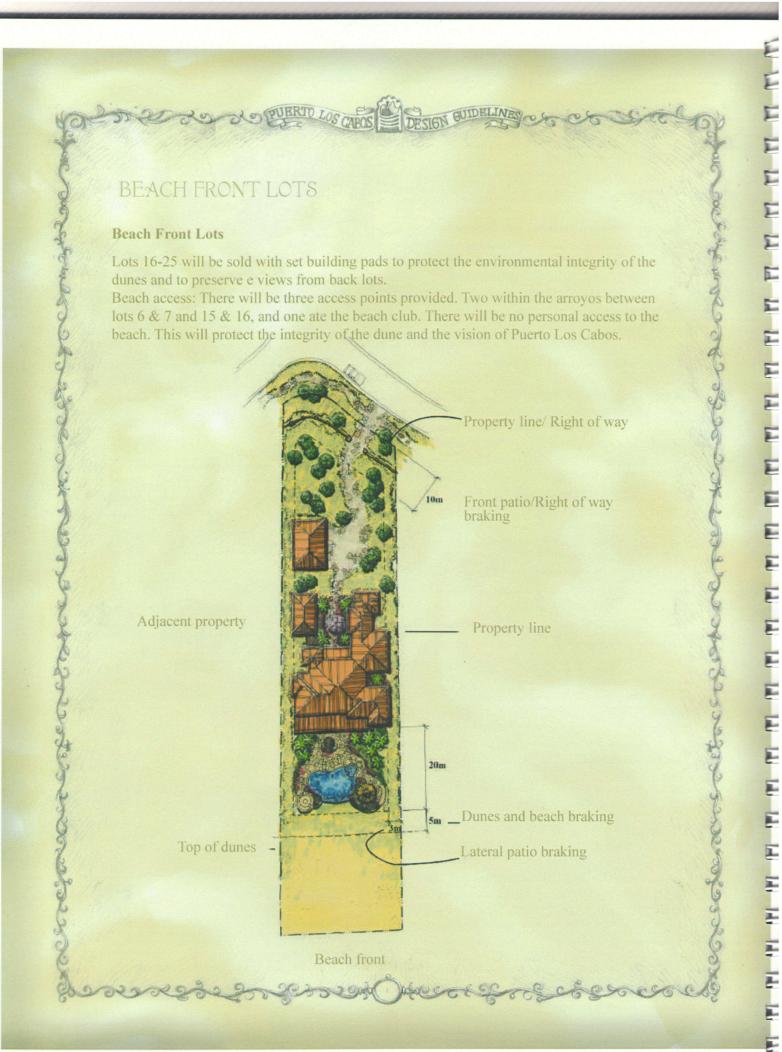
Depending on the individual lots, a second story may be added but must be orientated in such a way as to minimize view obstruction from lots behind

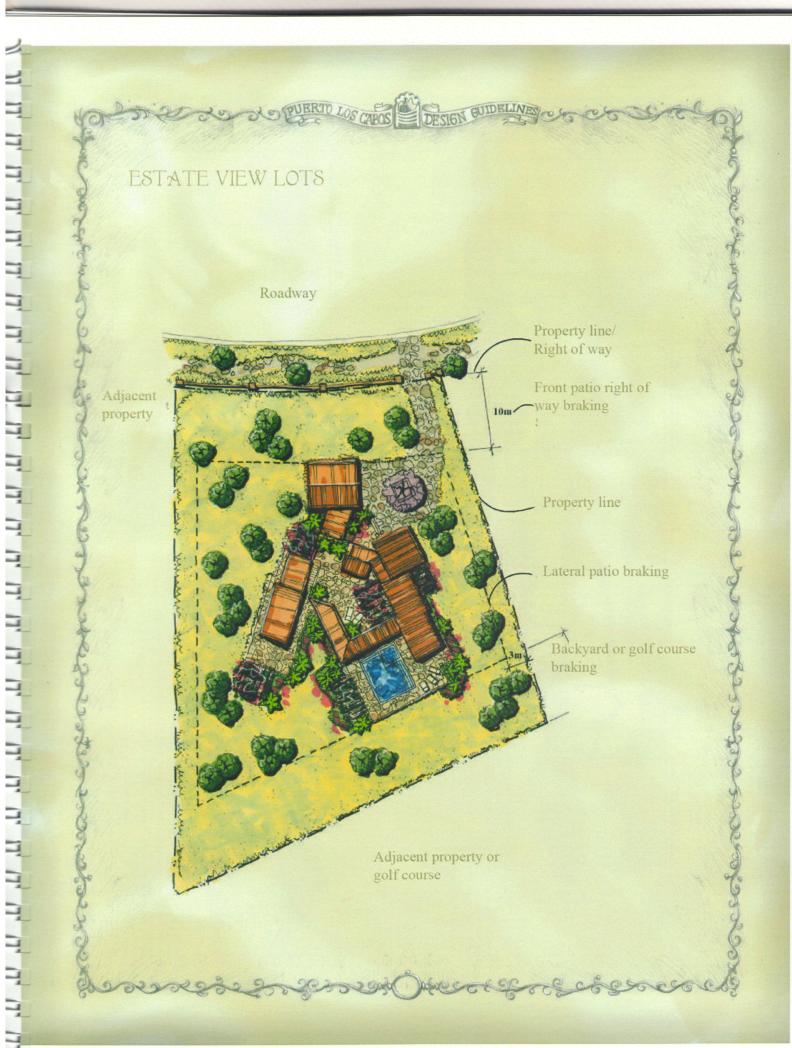
Each lot may be allowed one detached 1-story structure "service quarters" with a maximum 100 square meter foot print.

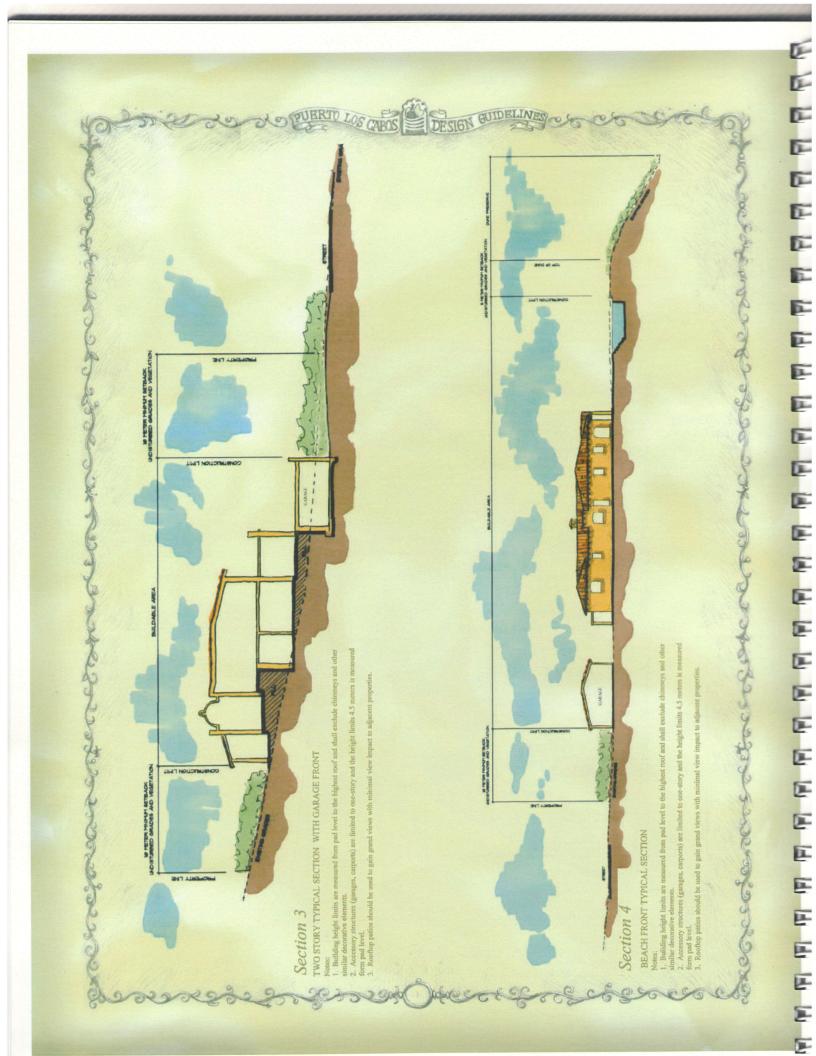
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1. Building height limits are measured from pad level to the highest roof and shall exclude chimneys and other Accessory structures (garages, carports) are limited to one-story and the height limits 4.5 meters is measured Accessory structures (garages, carports) are limited to one-story and the height limits 4.5 meters is measured ONE STORY AND SLOPE TYPICAL SECTION TWO STORY TYPICAL SECTION Section 6 Section 5

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A cocessory structures (garages, carports) are limited to one-story and the height limits 4.5 meters is measured from paid level.

Tomp parlos should be used to gain grand views with minimal view impact to adjacent properties. 6 METER MINIMUM SETBACK ONE STORY AND SLOPE TYPICAL SECTION Section 7 08830

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## DESIGN BUIDELINES OF CO.

## ARCHITECTURAL ELEMENTS

The elements of composition are a response to the previously discussed Design Philosophy. Consistent application of harmonious elements is critical to ensure that each Puerto Los Cabos home strengthens and enhances the community. Primary elements of composition include:

- Foundations
- · Rooftop Patios
- · Doors, Windows & shutters
- Accessory Structures
- · Walls
- · Roofs

· Details

## FOUNDATIONS AND WALLS

The architectural design throughout Puerto Los Cabos is based on simple poured concrete reinforced foundations, block construction, with two exterior treatments: stucco and native stone.

Method of construction

The method of wall construction for these homes is block construction reinforced with rebar and concrete. This form of construction is simple in form true to the Hacienda vernacular and will withstand the demands of a coastal desert environment.

## DETAILS AND EXAMPLES

Foundations and walls will be veneered with a native stone in a random pattern or a plaster/stucco solution. The simple use or combination of the siding material permitted, will allow

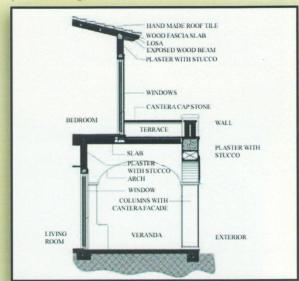


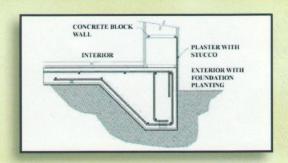


for a number of appropriate and unique designs to occur.

The stone will be a local stone used in a random pattern and approved by the DRB.

Plaster/stucco colors to be chosen form the color pallet on Page 21.









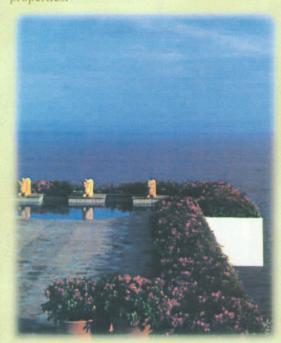
## ROOFTOP PATIOS

Rooftop patios are an important part of the architecture of Puerto Los Cabos. These spaces allow for maximum views from the property but do not disrupt views from properties adjacent or behind. In conjunction with umbrellas or shade trellises, they provide the opportunity to capture grand views of the Sea of Cortez, and enjoy the cool breezes while protected from the desert sun.

Please note that the Design Review Board approves Roof Top patios on a case by case basis given the importance of preserving the views from other properties.



Rooftop patio with umbrella.



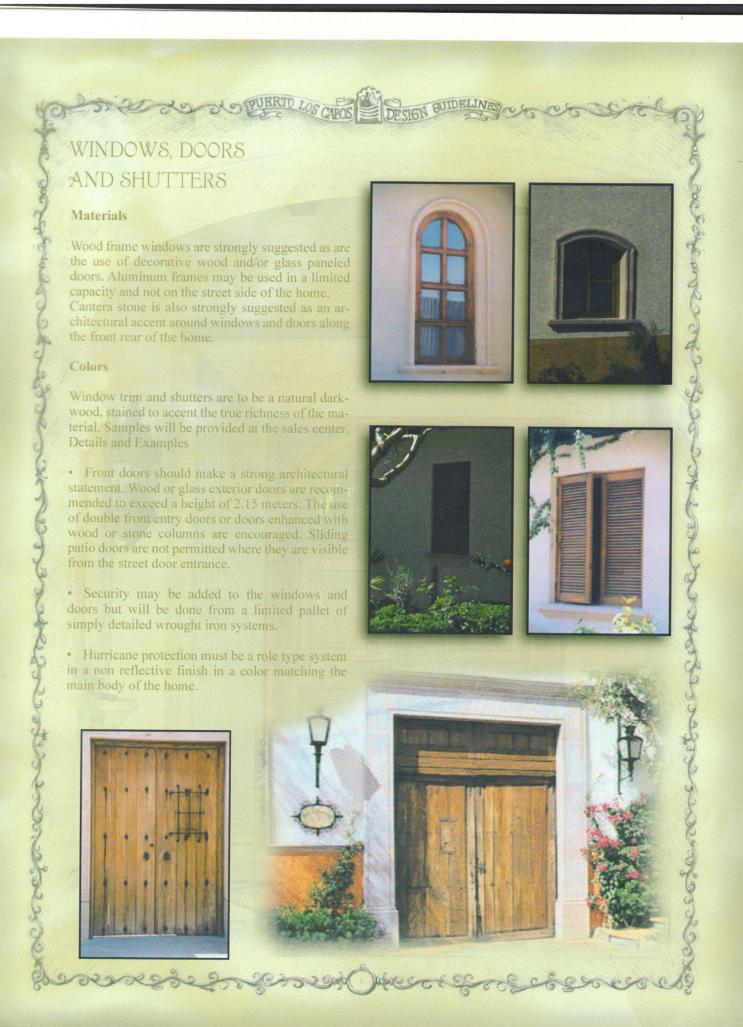
Rooftop patio.

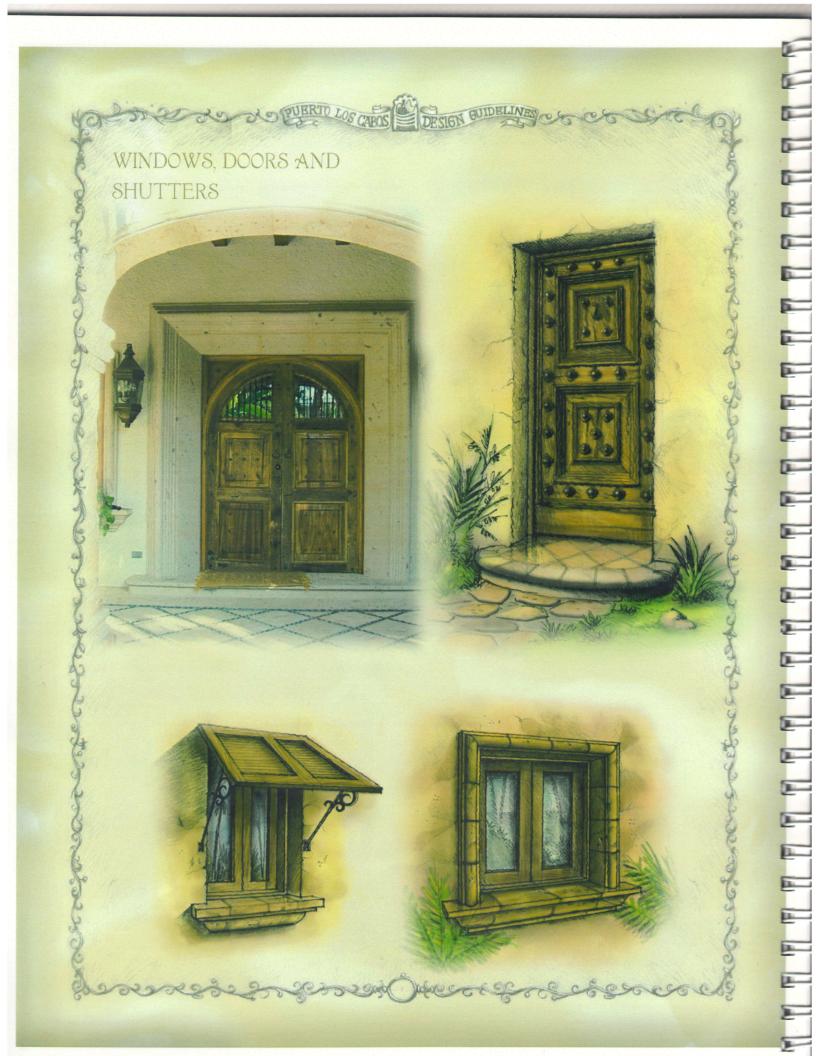


Rooftop patio with trellis.

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## TEJADOS

The practical intention of the roof is to provide protection from the elements. Complementing the practical components of the roof is the nature of the craftsmanship that goes into the aesthetics of the design. Such protection and aesthetics are defined as follows:

#### Materials

Roof materials are limited to a hand crafted clay barrel tile.

Roof colors will be limited to the natural colors of the clay tile, in which will all be subjected to DRB approval.

#### Details and Examples

- · Roofs may have a minimum slope of 25% and a maximum slope of 30%.
- · Note illustrations for typical roof styles: hip, compound hip, shed and flat roofs may be used but cannot exceed 30% of the total
- · Domes may be used but the maximum peak of the dome cannot exceed the roof peak. The Linternilla may exceed the peak by 60 cm maximum and the color of the dome must match the main body of the home and chosen from the approved color
- · The use of solar energy producing devices (active and passive) and personal satellite dishes are entirely subject to DRB approval, and in all cases must be completely hidden from view from the street and adjacent properties.

#### Methods of Construction

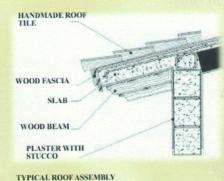
Roof overhangs are an essential part of the home. Typical roof overhangs should be 60 cm from the face of the home. Although overhangs should be maximized wherever possible to incorporate balconies, decks, and porches, which provide shelter from the sun and occasional rain.

The detailing of these overhangs should allow for a clear understanding of the nature of the craftsmanship and use of material, such as simply profiled exposed rafter tail





FLAT ROOF



HIP ROOF



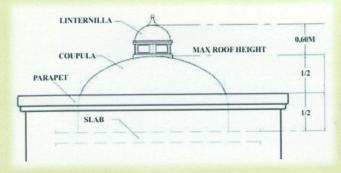


COMPOUND HIP

BARREL TILE EXPOSED BEAMS



HAND CRAFTED CLAY BARREL TILE



DOMES



## ACCESORY STRUCTURES

#### **Garages & Carports**

Structures Associated with the automobile will be detached unless under the house. The character of these structures shall be commensurate with the main house and connected to the house with a porch or breezeway. Such structures are limited to one story and may be incorporated with the 100 square meter service quarters. These structures may be enclosed or open, but cannot face the street.

#### Out buildings: Palapas & Cabanas

Gazebos and cabanas serve as areas of leisure allowing residents a place to read, meditate or relax while breezes and shade help to insure comfort. These structures shall be detailed similar to the porches of the main house.

#### Service Quarters

These attached or detached structures are to serve as living quarters for service help. These structures shall be designed and detailed commensurate with the main house.

#### Miscellaneous Equipment Screening

Compressors, meters, satellite dishes and miscellaneous equipment shall be grouped and screened to minimize the impact on neighbors and the community. Screens can be comprised of either landscaping or approved fence and wall details. (See page 24)

If additional power is needed it will be placed in the approved location within the right of way and contained and screened by the approved typical wall and landscaping. All plans must be submitted along with the architectural plans and approved by the DRB.



Cabanas/Palapas





Examples of garages and car entries





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### DETAILS

The details at Puerto Los Cabos will ultimately define this architecture. While specific elements of composition were addressed earlier, this section focuses on the little extras that give the resort its distinction.

#### Columns

Columns should be strong yet simple in detail and constreucted from cantera stone, natural stone in a random pattern with stone joints, monolithic wood or block with plaster and stucco finish with a color chosen and approved by the DRB.

#### Railings

Deck railings, fencing, gates and window and door protection devices should all be simple detailed and constructed from wrought iron. All iron work must be consistent throughout the individual property.

#### Chimneys

Chimneys shall be comparable to the main structure of the home and finished either with natural stone or, or plaster and stucco, which the color must match the main body of the home. The chimney may not exceed 1 meter above the peak of the roof line.



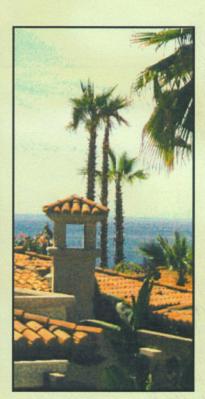




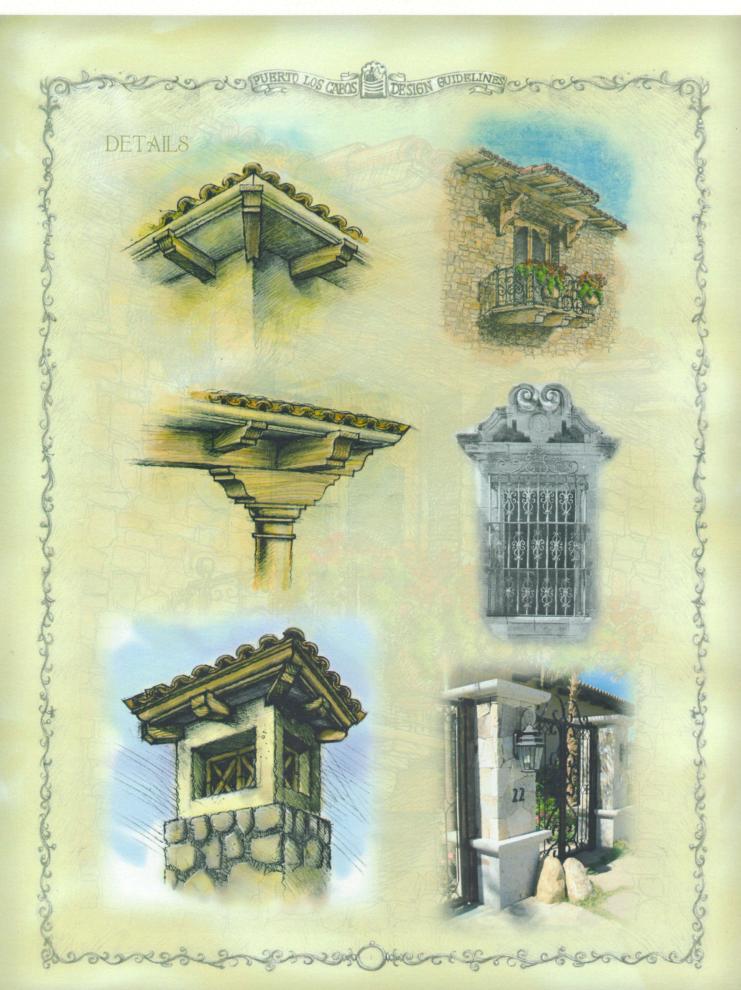




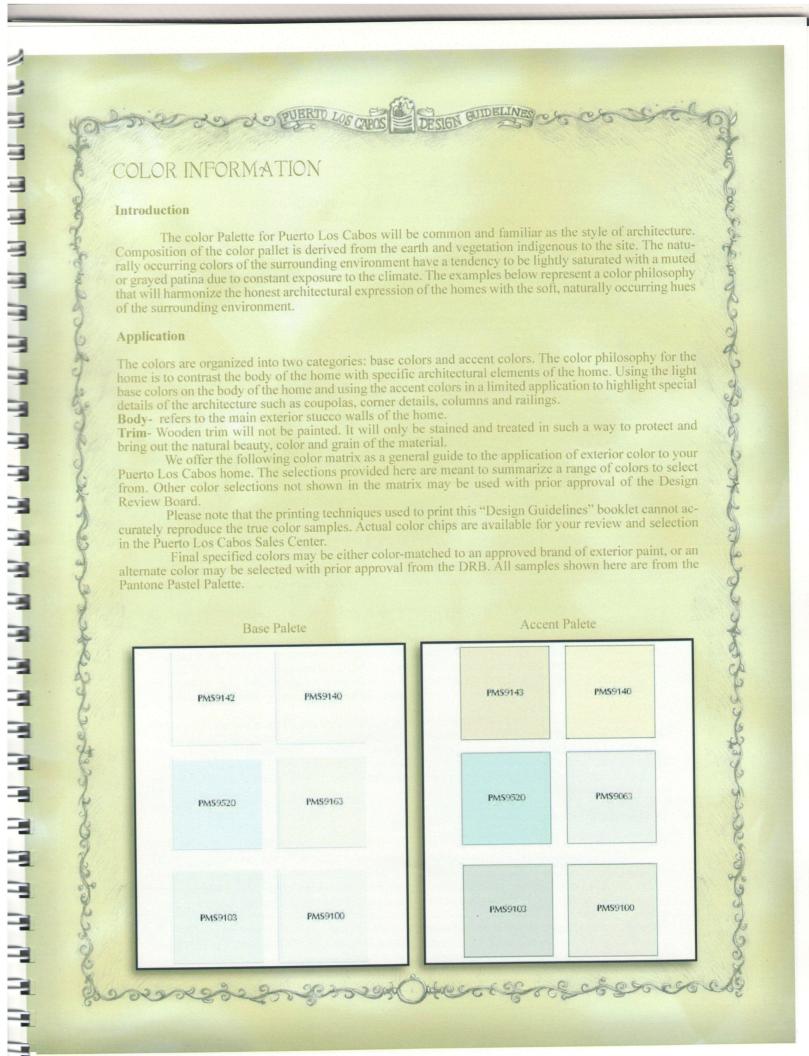


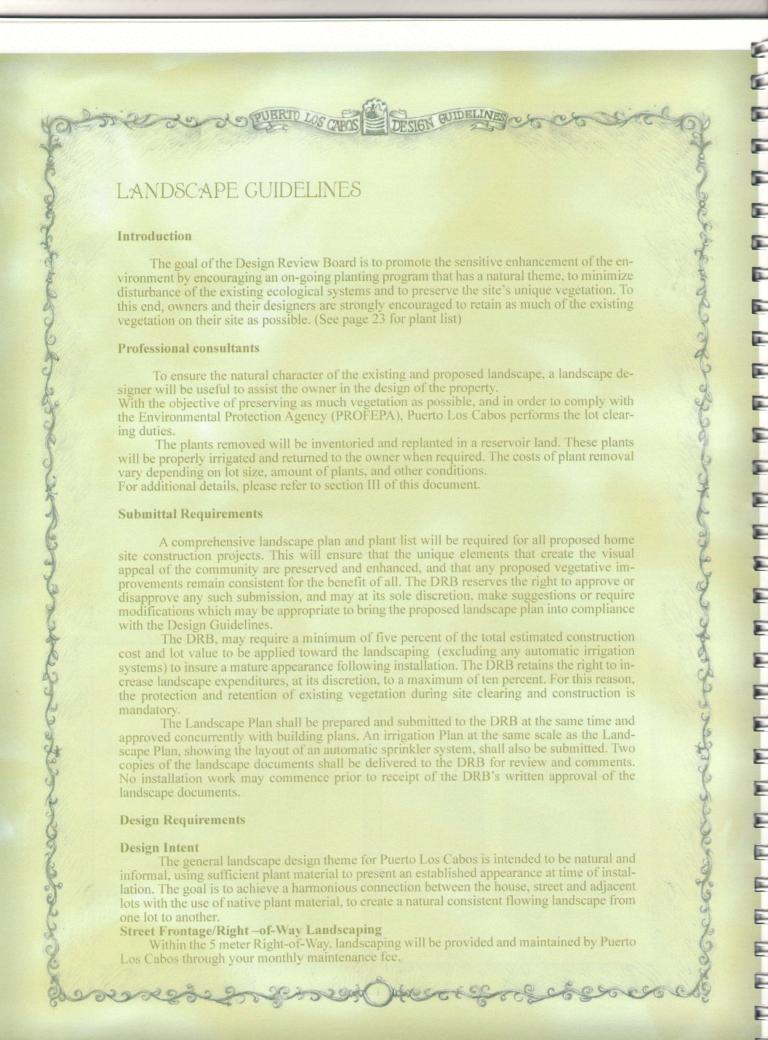


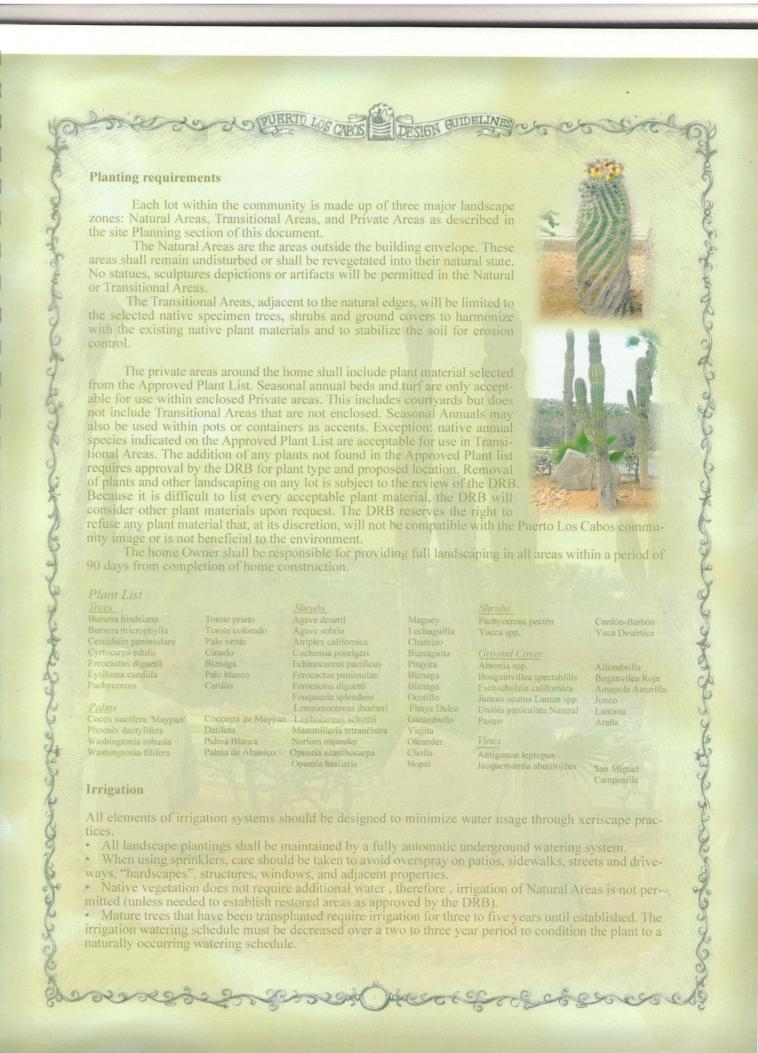
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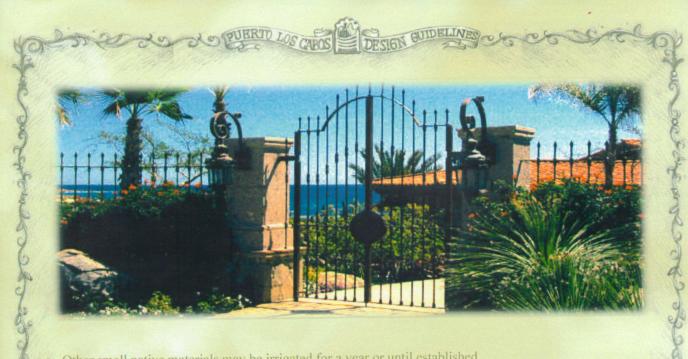


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Other small native materials may be irrigated for a year or until established.

It is critical that irrigation systems be monitored to avoid over watering.

A qualified landscape architect or horticulturist should assist with seasonal requirements for the plant materials and provide an irrigation schedule.

· It is encouraged that landscape irrigation installation be completed on the same schedule as home construction.

#### Walls & Gates

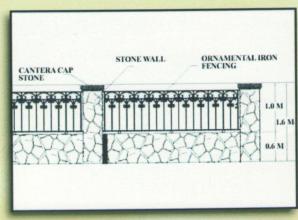
Walls and gates extending from the architecture of the building to enclose outdoor rooms such as patios or courtyards or to screen utilities, may be up to 2.4 meters in height, and shall be compatible with that of the main structure's architecture and materials (stucco or stone).

Free standing walls may be built within the transition zone, but are not to exceed 1.4 meters in height (60 cm solid wall ad 80 cm wrought iron). These walls may be constructed from local natural stone with stone joints and approved wrought iron fencing. Columns associated with these walls must be constructed with the same material but may be caped with a cantera stone but may not exceed a total height of 1.6 meters.

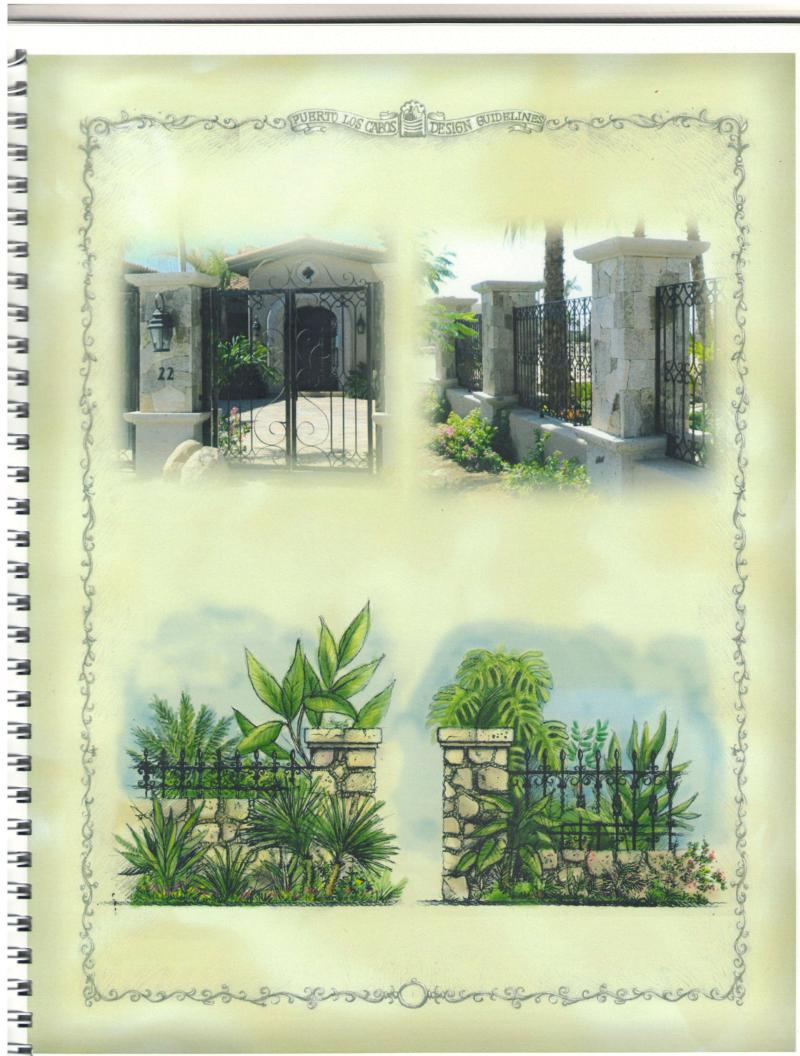
Entrance walls and gates will be permitted as well, but will be a standard design uniform throughout

Puerto Los Cabos. Deviations in detailing will be permitted with prior approval from the DRB.

Gates are permitted only as a component of an approved wall, and will not be approved outside the Transition Area and may be constructed from wood or wrought iron. (See illustrations for suitable examples)







ENTRY WALLS FEATURES

ENTRY WALLS FEATURES

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#### Driveways & Walkways

Driveway widths should be a maximum of 3 meters in width except for the arrival courtyard. Driveway entries should be from near the edge of the side property line. Drive and walk surfaces shall be natural stone layed in a random pattern to match walls and architecture.







#### **Exterior lighting**

Exterior lighting may be provided for safety and security. Recessed or down lighting, and vertical landscape lighting are acceptable; however, flood lights are prohibited.

No lighting should be located as to interfere with vehicular traffic or become a nuisance to neighbors by adversely affecting the night time environment of adjacent properties. The DRB will approve all post mounted and building mounted fixtures which are visible from other properties.

Lights associated with walls may only be placed on the entrance columns.

At no time shall fluorescent lighting be approved.

Two sets of Lighting Plans shall be submitted along with the building, landscaping and irrigation plans for review and approval of the DRB. The lighting plan shall be a plan view drawing showing the location of all exterior lighting fixtures. Distinctive and clearly marked symbols shall be utilized to show the location of each type of proposed fixtures. The plan shall include a table with the following column headings:

Symbol Fixture Total Number of Bulb Wattage Type of Mount Mounting Heights
Name or Stock Each Fixture and Type (e.g., Wall, Pole,
Number (e.g. 40 Watt Yellow Bollard)
"bug" Lamp)

A specification and detailed description for each fixture shall be included with the plans.



Accent Lights



Bellow Grade Accent Lights



Path Lights

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Section II

## DESIGN REVIEW PROCESS

#### **DESIGN REVIEW PROCESS**

The following is an outline of the procedures for plan submissions for single-family detached homes. All, plans are to be submitted to the Design Review Board for Review and must be approved by the DRB (See page 20 for DRB details)

Once approved, applications are valid for one year from date of approval. After one year, applications expire and become invalid. If the applicant wishes to proceed with the project after the application expiry date, the applicant must apply for a new approval. (Please refer to the Design Review Application).

#### PROFESSIONAL CONSULTANTS

To ensure the architectural quality and integrity of the Puerto Los Cabos Community, an architect will be required to assist the owner in the design of the property. All submissions must be signed and sealed by the designing architect. A professionally registered architect of your choice may be used for submittal to the DRB, but for final approval to the municipality the plans must be approved by a Baja Sur registered architect.

#### PRELIMINARY PLANS

At the discretion of the applicant, a schematic or design concept may be submitted to the DRB in order to determine suitability of a particular design for Puerto Los Cabos. Preliminary Plan submission is mandatory to resolve potential problems before going to the time and expense of preparing complete construction documents.

Preliminary plans shall include, but need not to be limited to:



A site plan at 1:100 or other suitable scale showing all trees with a caliper greater than 10 cm at a height greater than 50 cm above grade, all grades, horizontal and vertical improvements with pertinent dimensions, setbacks, easements etc.

• Floor plans, which may be shown on the site plan.

• All elevations that define the exterior

A list of materials and their locations

Application Fee US\$3,500

The DRB or their designated representative will render an opinion whether the preliminary submittal is acceptable. The opinion will be strictly non-binding and will be offered in an effort to save the applicant time and expense.



Two sets of architectural and landscape site plans ands specifications
signed and sealed by registered architects are required in order for the DRB
to consider approval or disapproval.
This provides a systematic and uniform review of the proposed construction for all applicants. Plans and specifications shall be completed and detailed to the point that all significant
aspects of construction are clearly
identified ands understandable by construction professionals. As a minimum,
the Final Submission drawings shall
include:

#### 1. Site plans

The drawing scale should not be less than 1:100. The plans should include:

 Access street(s) and walkway(s) drives and other exterior improvements, including material and color.











## DESIGN REVIEW BOARD

#### PURPOSE

The Design Review Board (DRB) and the review process have been established to define aesthetic standards for the design and construction of Puerto Los Cabos, and to examine, approve or disapprove any and all proposed or modified improvements for building sites.

#### **OBJECTIVES**

Architectural and design review shall focus on, but not be limited to, the following objectives:

To prevent excessive or unsightly grading, indiscriminate earth moving or clearing of property, removal of trees and vegetation which could cause disruption of natural water courses or scar natural land forms.

To ensure that the location and configuration of the proposed improvements are visually harmonious with the terrain and do not unnecessarily block scenic views form existing structures or tend to dominate any general development or natural landscape.

To ensure that the architectural design of proposed improvements and their materials and colors visually enhance the overall appearance of Puerto Los Cabos.

To ensure that the plans for landscaping provide visually pleasing settings for structures on the same lot, on adjoining or near by lots, and blend harmoniously with the natural landscape.

To ensure that any proposed improvements comply with the provisions of these guidelines and the covenants and restrictions set forth in the applicable declarations.









To promote building design and construction techniques that improve energy consumption and environmental consideration such as heat loss, air emissions, and run-off water quality.

#### **ENFORCEMENT POWERS**

(1)As part of the approval process, the DRB reserves the right to enter the site and inspect the proposed improvements to assure compliance with the approved plans and specifications.

(2)If any proposed improvements are made without the approval of the DRB, or are not in compliance with the approved plans and specifications, then the owner shall upon written demand, cause the proposed improvements to be removed or restored within ten (10) days form the date of the written demand to their original conditions, or their depiction in approved plans and such owner shall bear all costs and expenses of such restoration or removal, including costs and reasonable attorney's fees of the DRB.

(3) If the owner has not removed or restored or commenced to remove or restore the unapproved proposed improvements within the period set forth in subparagraph 2 hereof, the DRB shall have the right to institute an action to recover sums due for damages or to seek injunctive relief to require the owner to cease, remove or restore the unapproved proposed improvements. It is hereby declared that any violation may not be adequately compensated by recovery of damages and, accordingly, the DRB on behalf of the Association, may seek an injunction to restrain a violation breach or threatened violation or

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(4) In addition to the foregoing, the DRB may enforce the provisions hereof in accordance with the compliance deposit hereinafter set forth.

All the remedies set forth herein are cumulative. No delay, failure or omission on the part of the DRB in exercising any right, power, or remedy herein provided shall be construed as an acquiescence thereto or a waiver of the right to enforce its rights powers or remedies.

No right of action shall accrue nor shall any action be brought or maintained by anyone whatsoever against the DRB, the Association, declarant or any owner on account of any failure to bring any action on account of any violation or breach of the provisions of these Design Guidelines.

In all enforcement actions, the prevailing party shall be entitled to be reimbursed for its attorney's fees prior to or at any trial or on appeal, and all reasonable court costs.

#### BASIS FOR DECISION

Approval shall be granted or denied by the DRB based on the standards and guidelines promulgated by the DRB from time-to-time, including:

- Compliance with the provisions of these Design Guidelines;
- · The quality of workmanship and materials;
- The harmony of the external design with the surrounding community;
- The effect of the construction on the appearance from surrounding properties; and,
- Such other factors including purely aesthetic considerations, which in the sole opinion of the DRB shall affect the desirability or suitability of the construction.

#### LIMITATIONS OF RESPONSIBILITY

The primary goal of the DRB is to review the application, plans, materials, and samples submitted to determine if the proposed structure conforms in appearance with the Design Guidelines. The DRB does not assume responsibility for the following:

- Structural adequacy, capacity, or safety features of the proposed structure.
- · Soil conditions or erosion requirements.
- Compliance with all building codes, safety requirements, governmental laws, regulations, or ordinances.
- Performance or quality of work by any contractor.

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 Any owner making, or causing to be made, any proposed improvement, agrees and shall be deemed to have agreed, for such owner and his heirs, personal representatives, successors and assigns to hold the DRB, Puerto Los Cabos, and all other owners harmless from any liability, damage of property and form expenses arising form the construction and installation of any proposed improvements or in any way relating to the subject matter of any such reviews, acceptances, inspections, permissions, consents or required approvals, whether given, granted or withheld, and such owner shall be solely responsible for the maintenance, repair, and insurance of any proposed improvement and for assuring that the proposed improvements is in full compliance with all local, state and federal laws, rules and regulations.

#### **MEMBERSHIP**

The DRB shall be appointed by the Declarant or its assignees and shall have the duties and function described in the Declaration. The DRB shall consist of a minimum of three (3) members who need not to be members of Puerto Los Cabos. The Developer shall appoint at least one (1) architect or building contractor to such board.

#### **ADMINISTRATOR**

The DRB may appoint an Administrator to handle the day to day responsibilities of processing submissions and coordinating with owners, including the following:

 Explanation and interpretation of Design Guidelines



Providing pre-design conferences to consider existing data relating to a particular home site, adjacent or planned homes, easements, setbacks, etc. Scheduling of all meetings and member notification. Review job progress, schedule DRB inspections, and issue applicable DRB permits and certification MEETINGS The DRB will conduct regular meetings. Special meetings may be called by the Administrator with two (2) days written notification of time, date and place. Anyone wishing to appear before the DRB in conjunction with the construction application shall notify the DRB Administrator and request to appear. All appearances before the DRB shall be limited to fifteen (15) minutes. It is preferred that the architect make such presentations due to the technical nature of the proceedings. MINUTES/NOTIFICATION All decisions of the DRB will be recorded in minutes taken at DRB meetings. Although owners will not be present at meetings, recorded minutes will be available upon request. Plans and specifications will be retained by the DRB as part of the record. Applicants will be notified within five (5) working days of all Board decisions. APPEALS If an application has been denied, or the approval is subject to conditions which the owner feels unacceptable, the owner may request a hearing before the Developer. FEES AND BONDS 1. Administration Fee The DRB requires the payment of an administration fee at the time of application. This fee is non refundable and should be made payable to "Puerto Los Cabos" or its assignee. (a) New construction for single family residences US\$3,500 (b) Each change order or modifications to plans US\$800 (c) Modifications to existing structures US\$800 (d)Modifications to existing grounds US\$150 The foregoing amounts shall not constitute a limit on the owner's liability but will be applied against the total cost enforcement of these provisions including, without limitation, the cost of removal or restoration, construction in accordance with the approved plans, and specifications, attorney's fees and court costs. The DRB has the authority to grant exceptions to the foregoing amounts, on a case-by-case basis. (a) In the event that the owner does not comply with its obligations hereunder, including, without limitation construction of any unapproved proposed improvement or failure to construct in full accordance with the approved plans and specifications, the DRB shall give the owner written notice of the non-compliance and ten (10) days to eure the non-compliance. (b) If such non compliance is not cured, the DRB will apply the necessary fees to complete the construction or remove and restore the unapproved proposed improvements or to retain an attorney. Additional fees may be applied and shall be deemed a penalty for such failure (c) In order to determine compliance and completion for disposition of compliance deposit, owner/builder shall contact the DRB for final in-field inspection and provide a Municipality Certificate of Occupancy (CO). VARIANCES All variance requests pertaining to DRB approvals must be made in writing to the DRB. Any variances granted shall be considered unique and will not set any precedent for future decisions. ADDITIONAL REQUIREMENT These Design Guidelines have been adopted to assist the owners within Puerto Los Cabos and the DRB in connection with the architectural approval process. These are merely guidelines and the DRB will have the right to waive any of the requirements, or will have the right to require additional or more stringent require20 do PUERTO LOS CAROS SECTION III

## BUILDER AND CONTRACTOR STANDARS

#### CONTRACTOR STANDARDS

The following shall apply to each and constructions, improvements, modifications or maintenance of any structure, any change to the outside of any structure and the leveling, digging, tree cutting, gardens or any other change to the single family property inside Puerto Los Cabos. In case of violation to these guidelines and criteria, the construction or the works that are being performed shall stop until its The infringements to the construction rules may result in a \$500 dollar fine for infringement and/or the suspension of the works or the expulsion of a contractor or sub-contractor from the community.

#### **BUILDER'S CONTRACTORS**

To guarantee the construction quality of Puerto los Cabos Development, all the builders and contractors in general should have current licenses issued by the authorities of the state of B.C.S and the proper working experience. DRB has the right to reject any builder or contractor that has shown previous negligence or low quality work

DRB is not responsible for damages occurred to the construction structure caused by a deficient design or for not considering the proper design parameters (land type, land load capacity, earthquake, living loads, dead loads, etc.). All this previously mentioned is responsibility of the designer, builder or contractor and the Construction Chief Director designated by owner.

## BEGINNING OF CONSTRUC-

No preparation of the place or portable toilets positioning shall be permitted until formal written DRB authorization has been provided and all the required government permits have been obtained. Neither may the works start if the lot hasn't been properly delivered by the DRB (vertexes and level).

## CONSTRUCTION DELIMITA-

It is composed by a fence that has to be at least 2 meters high and surround the whole lot, and that will contain all building related like materials and per-

#### PORTABLE TOILETS

Before starting the works, one portable toilet shall be placed for every 20 workers in the place to prevent as much as possible the bother to other residences and other constructions, it shall have an screen that prevents direct sight from the street.





#### **CONSTRUCTION TRAFFIC**

All construction traffic shall enter the Development through the designated construction access. All contractors must register in the condominiums association and/or Security Department, the full list of its sub-contractors and other employees to whom the entering to the community is permitted. The contractor shall have the right of entering one personnel transportation and a maximum of three sub-contractors ve hicles. The information of the vehicle and its drivers must be reported to the security personnel. No vehicle must be parked in a place different to their specific work spaces or places assigned by DRB for personnel parking. Washing trucks is not allowed in any street.

#### **CONSTRUCTION HOURS**

Construction works hours are from 7:00 a.m. to 5:00 p.m. from Monday through Friday and Saturdays from 7:00 a.m. to I p.m. Construction activities of any kind will not take place on or around the lot during official national holidays. These hours are subject to change by the DRB. A 24 hour emergency number must be kept in the Operation Manager file.

#### CLEANING OF THE AREA

The construction places must be kept in a clean and orderly way. It is required from all contractors to provide at least one covered (1) trash deposit for every residence under construction. The container must be regularly emptied. The builder is responsible for rubble re-moval and the garbage outside the place must be immediately picked up. No garbage shall pile up in the lot. There shall not be piles or trash containers in adjacent lots nor on the streets. The garbage generated by workers' meals must be immediately removed after the personnel have

#### CLEARING

Lot clearing is performed by Puerto Los Cabos qualified personnel, duly complying with PROFEPA regulations. Only plants, vegetation and trees inside the planned structure and access will be removed and taken care of. Based on experience, the success in recovery is at least 50%, to be returned when required for the property's landscaping. Please consider the cost of site clearing and plant storage in the construction

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#### CONSTRUCTION DAMAGES

Any damage to the streets and sidewalks, sewage installations, pavement, public lighting, street signs, mailboxes, walls, gardens, etc., will be repaired by the declarant or the homeowners association and such expenses will be billed to the responsible contractor.

#### DANGEROUS WASTE SPILLING

Vehicle operators are required to see that they do not spill any dangerous material while inside the community. If spilling occurs, the operators are responsible of cleaning it up. Cleaning made by the homeowners association will be billed to the responsible party. Please report any spilling as soon as possible.

#### BROKEN SERVICE LINES

If any line, electrical, water, telephone, cable, or other gets cutoff; is the contractor responsibility to report the accident to the declarant in thirty (30) minutes.

#### CLOTHING

All construction workers must use proper clothing suitable to the requirements of their specific job. They must wear t-shirts at all times.

#### CONSTRUCTION PLACE APPEARANCE

All personnel working in the community will keep the areas free of waste materials such as food bags and strange materials. Objects shall not be thrown from vehicles or trucks.

If the construction place is located beside a finished residence, this construction site must be hidden with a 3.0 meter high screen.

#### NOISE LEVELS

Radios or any other noise are not allowed within the community. Normal radio levels are acceptable; however, speakers set on vehicles or outside the residences under construction are not allowed.

#### VEHICLES AND EQUIPMENT

No vehicle (truck, vans, automobiles, etc.) may be left overnight in the community. Construction equipment may be left in the site while needed, but shall not be kept on the street, unless a permit has been previously issued. Workers private vehicles shall park in the designated area outside the place.

#### PERSONNEL

Only trusted workers are allowed in the property and must leave the property at the end of their activities. Spouses may drive workers to and from the site, but shall not remain in the property unless they are current sub-contractor workers. For security reasons, children are not allowed in the work site. Alcoholic beverages are not allowed in or close the work site. The contractor personnel shall not be authorized to bring pets to the property. At no time shall the workers be allowed to use the beach or beach installations.

#### SURVEILLANCE

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Just one night watchman shall be assigned for every work site, whose name shall be given to the Security Department; it is strictly forbidden that the construction workers stay overnight at the construction site.

#### WATER SUPPLY

Potable water supply to every lot through the network is for domestic use, NOT FOR CONSTRUCTION, should it be detected through the water meter that the consumption has been used for construction, the same will be charged using water tank rates (Water Tankers Alliance rates) plus a 20%. Domestic consumption will also be measured and charged according to current rates.

#### WORKS SUPERVISION

DRB will assign supervision brigades who will have the faculty to check and confirm all guidelines issued in this document, as well as check the construction limits, lot limits, heights, and everything in general issued in the design guidelines. These brigades, properly identified shall have free access to the constructions and the builder or contractor shall have at all time the documentation issued by the DRB for its inspection.

Every time that an inspection is held, it will issue an act which shall be presented to the engineer or architect in charge for his knowledge or observation regarding what he thinks is the best, such report shall immediately be sent to the owner for the proper measures to be applied.

#### WORK SIGNAGE

All constructions must have a sign with the characteristics stated in the attached sketch that includes the following: PLC Development Logo, name of the owner, name of the builder and his information, site information, Work Chief Director information and a copy of the construction license.

